

Provider Onboarding Checklist



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Join a kick-off call with Fletcher Group. Erin Henle or Jade Hampton will email your point of contact to schedule.



Administrators & employees delivering direct client care attend a one-hour Provider Training to begin receiving referrals.



Employees delivering direct client care attend a one-hour Patient Retention Training within 60 days of approval.



Provide Jade Hampton at Fletcher Group with Names and email addresses for the digital collection platform. [staff completing reports and one referral point of contact].



Employees delivering direct client care attend a 1-hour data collection platform training



Review Standard Operating Procedures and provider packet and sign attestation, execute the provider contract and BAA, and complete forms for reimbursement.



Introduction to your county's Case Navigator.

You are all set!